

**Minutes of the Harker Heights Capital Improvements  
Advisory Committee Meeting  
January 12, 2022**

Present:

**Commission**

Larry Robison	Chairman
Robert Robinson III	Vice Chairman
Michael Stegmeyer	Secretary
Natalie Austin	Commissioner
Rodney Shine	Commissioner
Bary Heidtbrink	Commissioner
Stephen Watford	Commissioner
Jerry Bess	Commissioner
Allen Strickland	Alternate Commissioner
Elizabeth McDaniel	Alternate Commissioner
Monica Washington	Alternate Commissioner

**Staff**

Kristina Ramirez	Planning and Development Director
Ayesha Lealiiee	Finance Director
Gary Bates	Director of Information Services
Yvonne K. Spell	City Planner
Wilson Everett	Planning and Development Administrative Assistant
Courtney Fye	Building Official Secretary
Calvin Fleming	Code Enforcement Officer
Daniel Phillips	GIS Analyst/Planner

Absent:

Joshua McCann	Commissioner
Bobby Hoxworth	ETJ Member

**Meeting Agenda:**

Agenda Item I: A quorum was established, and the meeting for the Capital Improvements Advisory Committee was called to order at 5:43 P.M.

Agenda Item II: Swear in Members and Alternates of the Planning and Zoning Commission (as needed). There were no additional members who needed to be sworn in at this time.

Agenda Item III: Elect Planning and Zoning Commission Officers: Chairman, Vice Chairman, and Secretary. Commissioner Austin made a motion to elect Larry Robison as the Chairman, Robert Robinson as the Vice Chairman, and Michael Stegmeyer as the Secretary. Commissioner Shine seconded the motion. **The motion was approved (8-0).**

**Agenda Item IV: Public Hearing:**

CIAC-21-03-A Conduct a public hearing to discuss and consider amended Impact Fee Calculations and recommendations under which an impact fee may be imposed for wastewater facilities for the 2022 wastewater impact fee area and take the appropriate action.

Mrs. Ramirez explained the proposed changes to the impact fee amount being due to bids for projects coming in higher than what was projected initially.

Jessica Vassar of Freese and Nichols made a recommendation to amend the Impact Fee for wastewater facilities from \$6,100.00 to \$6,133.00.

Secretary Stegmeyer made a motion to approve the Impact Fee Calculations and recommendations under which an impact fee may be imposed for wastewater facilities for the 2022 wastewater impact fee area for the maximum allowable amount at \$6,133.00. Commissioner Shine seconded the motion. **The motion was approved (8-0).**

**Agenda Item XIII: Adjournment- Chairman Robison then adjourned the meeting of the Capital Improvements Advisory Committee at 7:14 P.M.**

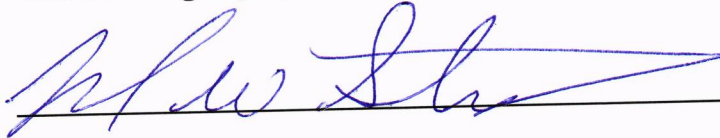
**Larry Robison, Chairman**



**DATE:**

8-31-22

**Michael Stegmeyer, Secretary**



**DATE:**

08/31/2022